



# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## COLLEGE COUNCIL – MINUTES

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Wednesday, September 25, 2024 @ 1:00 p.m., RBC-AC-20

**Present:** Lenny Favara, Cathy Brown, Doug Vanderhoof, Mindi Cromwell, LeAnn Moore, Kerry McHugh, Lara Vanderhoof, Katy Clemens

**Not Present:** Lyndsi Romero, and Kyle Moody

- I. Call to Order: President Leonard Favara
- II. President
- III. Consent Agenda
  - A. Approve July 24, 2024 minutes.
  - B. Receive Constituent Reports
- IV. Old Business
  - A. Faculty Senate Recommendations (minutes provided).
    1. A02: New Emphasis: Pre-Physical Therapy
      - a) *The President has not received completed paperwork illustrating levels of approval. However, according to the President's read of the Faculty Handbook an EMPHASIS need not require College Council approval, nor may it necessarily need an A02 Form, as the emphasis is merely a "coherent arrangement of courses related to a discipline or interdisciplinary grouping that is normally associated with a major (a subset)". Since this is not tracked by the Registrar or designated on the transcript, it really is program-level tool.*
    2. A03: New Course – Principles of Strength & Conditioning
      - a) *The President has not received completed paperwork illustrating levels of approval. No explanation has been provided concerning how this course relates to the major (i.e., replacing a course) or if it is simply expanding the curriculum.*
    3. A04: Change Request – Fitness and Recreational Leadership Major
      - a) *The President has not received completed paperwork illustrating levels of approval. The current form states two conflicting modifications:*
        - (1) Point "1.A" states that Biology should be removed and that any science course be used to meet the requirement
        - (2) Point "6" states that General Biology be removed and replaced with Nutrition
          - a) *Both cannot be true. Furthermore, clarity is needed as to the disposition of the Exercise Science program and its related degree designation. The starting of a "specific" requirement in the General Education program may no longer be allowable.*
    4. A04: Change Request – Fitness and Recreational Leadership Minor
      - a) *The President has not received completed paperwork illustrating levels of approval.*
      - b) *CAO will follow up*

5. A04: Change Request – Human Resource Management to be offered residentially
  - a) *The President has not received completed paperwork illustrating levels of approval. Furthermore, it is unclear what the specific request is. The Human Resource Management major is already in the Catalog. If this request were simply to list it in the residential section, why would a change request be needed?*
  - b) *CAO will follow up*
6. GA Program Language Updated [Business Affairs]
  - a) *Mindi Cromwell motioned to refer this issue to the All Athletics Council. The motion was seconded and was approved by unanimous consent. Kyle was reminded that this issue may have some immediate application, so needs to be addressed forthwith. Kyle reported that the coaches met to discuss, but not all interested parties were present.*
  - b) *CAO will follow up.*

## V. New Business

### A. Policy Change Proposal, “Housing Disciplined Students”, CSEO.

#### 1.1 Hosting Disciplined Students

1. On occasion, the Student Life Office or Judicial Affairs Committee will issue a judgement that displaces a student from their residence assignment for reasons that may not be disseminated to employees of the College in accordance with certain privacy laws.
  - a) *While it is not the intent of Central Christian College of Kansas to dictate the private activity of employees; however, employees of the College must obtain permission from the Chief Student Engagement Officer to house displaced students because of College issued discipline (i.e., suspended, evicted, dismissed, etc.).*
  - b) *Doug suggests The College strongly discourages and will not accept any responsibility; the college cannot disseminate information about the reason for dismissal. Referred back to Cathy and President’s office.*
2. In light of that conversation two other topics were recognized by the council
  - a) *1. Hosting students in faculty/staff homes, that policy is forthcoming through the Human Resources office*
  - b) *2. Hosting students in school sponsored housing for preview weekends and the need to seek liability protection in light of upcoming scheduled activities. We have asked the office of Student Life to create waivers in order for student of all ages to participate.*

### B. Tuition Adjustment Proposal, Business Affairs Committee.

1. The BAC approved a \$1,000 increase in overall cost. The suggested breakdown \$350/Tuition; \$150/Room, \$500/Board.
  - a) *Members of the Council sought clarification on a number of points informing the both the process and the outcome. The CFO was not able to reflect much on the process as it was primarily an outcome of work done by an ad hoc committee.*
    - (1) The Chair reminded members that decisions about budget are primarily the responsibility of the President and the Board, but the governance structure provides these avenues to help stimulate input. The Council does not need to make a specific decision or recommendation.
  - b) *Lara made a motion to have future tuition proposals include, at minimum, a two-year projection. Katy seconded the motion, which the Council approved with a vote of five in favor and one abstention.*

C. Governance Change Proposal for Student Affairs Committee, CSEO.

1. Cathy Brown proposed that the Student Affairs Committee reduce the number of coaches representing athletics, especially related to the existence of an All Athletics Council and the fact that the AD is already on the Committee.
  - a) *There was a discussion about whether or not the College Council can change the makeup of the committee or if it requires a constituent vote. It was determined that the Council Could vote and that the Student Affairs Committee or All Athletics Council can choose to respond if they are not in agreement.*
  - b) *Cathy Brown proposed to remove the male and female athletic representatives from The Student Affairs committee, leaving the Athletic Director to represent the department as a whole. Doug Vanderhoof seconded the motion. Five voted in favor, with one abstention.*

VI. CFO Report

- A. In the middle of audit preparation.
- B. No Financial updates to provide, other than to state that one coach is already over budget. Therefore, the CFO and Athletic Director will work with the Coach.
- C. Expense and Budget reports are not ready.

VII. Campus Updates

- A. ID Cards for Faculty & Staff are not working yet. A Bar Code Error is the issue.
- B. A few items remain in order to complete the Dining Project.
  1. Can anything be done to get tech working?
  2. What can be done about flies?
- C. Campus Planning is reviewing ideas for the new residence hall, with the hopes to have information by early December.
- D. United Way will be on campus to initiate an institutional campaign.
- E. We will be moving to digital time cards at the end of November.
- F. Questions were raised about student workers and the need to by-pass the Federal Work Study restriction imposed by the HR Office. Cathy volunteered to reach out to all FWS students to verify job desire, so that non-FWS students can begin the employment process.
- G. The President reminded members that visiting speakers, who may take an ideological position, should clarify that do not speak for the institution, there may be disagreement on the subject, and discussion should follow.

VIII. Integrated Planning Matrix

- A. Budget process begins this month. Be ready.

IX. Adjournment