



# CENTRAL CHRISTIAN COLLEGE OF KANSAS

## COLLEGE COUNCIL – MINUTES

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Wednesday, July 24, 2024 @ 1:00 p.m., RBC-AC-20

**Present:** Lenny Favara, Cathy Brown, Kyle Moody, Doug Vanderhoof, Mindi Cromwell, Katy Potter, Lara Vanderhoof, LeAnn Moore, Lyndsi Romero, and Kerry McHugh

**Not Present:** SGA Representative, David Ferrell

- I. The Chair called the meeting to order at 1:09 PM
- II. Devotion & Prayer
- III. Consent Agenda
  - A. The Chair asked members to review the contents of the Consent Agenda
    1. Hearing no objection or correction, the Chair declared the June 12, 2024 Minutes approved and Constituent Reports received.
- IV. Old Business
  - A. Faculty Senate Recommendations (minutes provided)
    1. A02: New Emphasis: Pre-Physical Therapy
      - a) *The President has not received completed paperwork illustrating levels of approval. However, according to the President's read of the Faculty Handbook an EMPHASIS need not require College Council approval, nor may it necessarily need an A02 Form, as the emphasis is merely a "coherent arrangement of courses related to a discipline or interdisciplinary grouping that is normally associated with a major (a subset)". Since this is not tracked by the Registrar or designated on the transcript, it really is program-level tool.*
        - (1) Without dissent, no further action take. The CAO will work with the president to finalize the process. **No further action taken**
    2. A03: New Course – Principles of Strength & Conditioning
      - a) *The President has not received completed paperwork illustrating levels of approval. No explanation has been provided concerning how this course relates to the major (i.e., replacing a course) or if it is simply expanding the curriculum.*
        - (1) Without dissent, no further action taken. The CAO will work with the president to finalize the process. **No further action taken.**
    3. A04: Change Request – Fitness and Recreational Leadership Major
      - a) *The President has not received completed paperwork illustrating levels of approval. The current form states two conflicting modifications:*
        - (1) Point "1.A" states that Biology should be removed and that any science course be used to meet the requirement
        - (2) Point "6" states that General Biology be removed and replaced with Nutrition
          - a) *Both cannot be true. Furthermore, clarity is needed as to the disposition of the Exercise Science program and its related degree designation. The starting of a "specific" requirement in the General Education program may no longer be allowable.*

- (i) *Without dissent, no further action was taken. The CAO will work with the president to finalize the process. **No further action taken***

4. **A04: Change Request – Fitness and Recreational Leadership Minor**

a) *The President has not received completed paperwork illustrating levels of approval.*

- (1) Without dissent, no further action taken. The CAO will work with the president to finalize the process. **No further action taken.**

5. **A04: Change Request – Human Resource Management to be offered residentially**

a) *The President has not received completed paperwork illustrating levels of approval. Furthermore, it is unclear what the specific request is. The Human Resource Management major is already in the Catalog. If this request were simply to list it in the residential section, why would a change request be needed?*

- (1) Without dissent, no further action taken. The CAO will work with the president to finalize the process. **No further action taken.**

6. **GA Program Language Updated [Business Affairs]**

a) *Mindi Cromwell motioned to refer this issue to the All Athletics Council. The motion was seconded and was approved by unanimous consent. Kyle was reminded that this issue may have some immediate application, so needs to be addressed forthwith. Kyle reported that the coaches met to discuss, but not all interested parties were present.*

- (1) **No further action taken**

V. **New Business**

A. **Academic Structure (Departments/Divisions)**

1. The Chair pointed out that Healthcare Administration and Health and Human Services were addressed in the first part of the document, but were missing from the departmental assignments in the second part of the document.
2. The Chair thanked Dr. V for her work on this and reminded the Council that no action from the Council is need, as this falls under the oversight of the Chief Academic Officer. This update was provided due to a discussion that occurred in a past College Council meeting that addressed the confusion with the divisional approach.

B. **Governance Manual Organizational Chart:**

1. With some of the modifications that have occurred in structure and employment, the organizational chart needs updating, specific to governance.

a) *Points to consider*

- (1) Advancement has returned as a College function. Therefore needs inclusion in the governance process.
- (2) We no longer have an institutional research officer. Should there be somebody else to represent on the college council or are we ok without that person.
- (3) Does the current representation characterize the intent of the governance structure?

b) *Discussion surrounding whether we need a 5<sup>th</sup> bucket that would represent the Advancement focus (i.e., marketing, donor relations, etc.) or do we incorporate those into existing systems? No conclusions reached, but the President invited insights and questions.*

c) *Katy is requesting a IX committee. The Chair reminded members to review the Governance Manual, as every Oversight Committee has the power to organize a committee or task force.*

- d) *There was further discussion about decision-making and the College Council. The Chair reminded members that the College Council (the entire governance structure) was largely created to ensure that members of the College had a voice and an avenue through which to bring ideas and concerns forward. The Leadership Team is largely responsible for the operation of the College and are free to make decisions in alignment with policy and the structures of the College. The Council is not here to address operational issues, unless that is the focus of an agenda item of a constituent is seeking clarification. In essence, the College Council serves as a conduit for communication and a checks and balances for operational topics.*

## VI. CFO Report

### A. Budget Review (2024-25)

1. Nothing new. If you have invoices sitting around, please turn them in. The CFO is working with the new budget.
2. We have a high class coming in, butting up against a very low retention year. Online is around 120. We are on track to be the same of where we were at last fall. We want to get to 150-160.

## VII. Campus Updates

### A. The Board hosted a Planning Retreat recently. The outcome of that time provided opportunity for the Leadership Team to do some exploratory vision-casting concerning enrollment growth. The President is working with the team to identify specific initiatives.

1. Potential investment into JV programs for the fall.
2. How can we enhance academic structures
  - a) *Consider putting in MILO simulator on campus that can be used by us and the community.*
3. Web redesign and marketing initiatives
4. What can we get the biggest bang for our buck in a strong retention effort.

### B. Work on the Dining Hall is progressing, largely on schedule. There is a backorder on the doors and the chairs. The doors are less concerning than the chairs. We are working with the contractor to see what we can do for the arrival of the athletes, to ensure we have seating for them.

1. Chairs will not arrive by the time athletes get here, but will arrive before the rest of the students. The door between the main area and serving area will get here around August 26<sup>th</sup>. New flooring is almost completed.
2. With the modifications, we are planning on starting the year with two different points of access – dining hours and café hours: Dining card cannot be used during Café hours.
3. Concessions: CDS can provide but they cannot run it. If teams run it, they can get a percentage of intake?
  - a) *We have never made money on it, but it is an essential student service.*
  - b) *We have to order concessions every year from Coke. Discussion surrounding how to turn a profit. Discussion needs to happen between Kyle and CDS.*
4. Clark higher Ed is helping us rebrand and refocus.

### C. General Updates

1. Sand Volleyball is essentially complete. Minor fixes, sand is down, poles are up, need to get winch to get the net up. Waiting to hear back on lights to determine if there is anything leftover for additional things
2. Marketing: upgrading the website. Doug doing a deep dive into our ideal student and coming up with a process to figure that out.

3. Wifi: looking into work on the student side as well as trying to get it to the fitness court. Working on getting an external access point on the edge of Gillespie facing the court.
4. Kyle: NAIA connect still will not let him add positions to where they need to be, which means it is affecting eligibility. Once they get the updated information, it still may not be instantaneous. Affects the FARS. Coaches are not in the system yet. There will be an information flood. Advisors need to get them registered in the meantime, please keep the process moving and we will take care of the NAIA part once it is ready.
5. Katy: BlueCross BlueShield will no longer cover the Hutch Clinic, which will be out of network as of Jan 1, 2025. There will be around 10 new positions to onboard and we need to figure out how to do that as a group for efficiency sake.
6. Lara: Graduate program model is changing. Greater academic interfacing and more efficient with budget. She recognized the CFO and student engagement officer as most recent fitness court ambassadors. Encouraged others to get ready for the fall and get certified. Brought up the level of resistance from coaches, and was curious if it would be helpful for someone on the outside to do a team level training with coaches and athletes. New AI Kiosk in the library is under consideration
7. LeAnn: Insurance opt in opt out come through to student, getting them by this weekend?
8. Cathy: There are kids not in the system, mostly undecided students that chose to come. They are contacting students with high balances this week.
9. Lyndsi: Shared concerns that the coaches may not understand the information they are getting. She suggested some training to discuss.
10. Cathy: New campus director Sarah is working hard at planning. Working on retention and working closely with athletics.
11. President: Having heard the last litany of updates and discussion, it seems we are in need of some cross functional/operational interaction, which would free up the Council to only discuss matters of business (agenda). There are other voices needed here that are not represented, if we are going to get into the weeds of operations. He will consider some options.

#### D. Mission & Vision discussion

1. **As part of our work as a Council, we are charged with reviewing the vision and mission. As such, the President led a discussion about vision and mission, including a review of our current vision and mission. The focus was to ensure that our vision was future focused (What we would like to become or cause) and the mission was current focused (What we are doing to reach that vision).**
  - a) *The Faculty and Board have completed a SWOT Analysis, providing further insight into topics and issues we should explore.*
    - (1) The board affirms the need to pivot, is now the right time to relook at these.
      - a) *The current Vision might be too focused on the “do” side and not on the “be” side. The use of the word “aspire” while future focused, might infer that we are not providing a transformational experience.*
    - (2) There was discussion about the mission statement and a desire to not see that changed – further development in how it is incorporated is needed before moving on. We also need a vision rooted in what we can actually achieve for Gen Z.
    - (3) Doug: Christ centered is not unique. Find a way we can tie in with what the FM churches are doing as a movement. How do we incorporate that into the mission & vision statement.

*(a) Ignite a spirit filled movement worldwide*

(4) SWOT focuses on professional mission minded people who can go out and make an impact for Christ. While it is okay to focus on mission internally, vision is needed for advancement:

*(a) Why do other wants to invest in what we are doing?*

*(b) What could be true of us in the future?*

*(i) What might it look like to create a missional people that have a sense of mission beyond profession? Agents of redemption. Not just consumers, but active as an agent of redemption. Let us evaluate. Do we understand it and are we committed to it.*

*(ii) Lara: We have to be able to sell it and we have to believe it in order to do that. How do we have a statement that encompasses all of our student demographics (undergrad, grad, online, etc.)*

*(iii) Cathy: Helping students with soft skills, well rounded people. Students with a good disposition. For students to be present wherever they are at.*

*b) We want to get prepared for workshop and introduce to departments*

#### VIII. Integrated Planning Matrix [Summer]

A. According to the Integrated Planning Matrix the annual audit process should now be in process. The CFO confirmed that it is.

#### IX. Adjournment