



CENTRAL CHRISTIAN COLLEGE OF KANSAS

COLLEGE COUNCIL – MINUTES

Wednesday, April 10, 2024 @ 1:00 p.m., RBC-AC-20

Present: Lenny Favara, Cathy Brown, Matt Malone, Kyle Moody, Doug Vanderhoof, Mindi Cromwell, David Ferrell, Katy Potter, Lara Vanderhoof, LeAnn Moore, and Hannah Litwiller

Not Present: Eli Campbell, Lyndsi Romero

- I. Call to Order
- II. Prayer
- III. Consent Agenda
 - A. The Consent Agenda was approved by unanimous consent, including
 1. Approval of the March 13, 2024 minutes.
 2. Receipt of Constituent Reports
- IV. Old Business
 - A. Presidential Response to Council Actions
 1. Softball Post Season Play
 - a) *The President affirmed this decision made by College Council.*
 - b) *Question about how Softball qualified for Post Season Play so early. This was a pre-emptive move to allow the softball team to start fundraising. The team still has to meet the qualifications.*
 2. Men's Volleyball
 - a) *The President affirmed this decision made by College Council.*
- V. New Business
 - A. 2024-2025 Faculty Handbook Affirmation [Faculty Senate]
 1. The Faculty Senate approved the 2024-2025 Faculty Handbook and is notifying College Council to either support, confer or recommend.
 2. There was a few questions about the Faculty Handbook and several members of the College Council were unable to read through the entire handbook and didn't feel comfortable supporting.
 3. **The College Council supported the 2024-2025 Faculty Handbook to pass on to the President's desk for review with a vote of 6 yays and 3 abstains. Any member of the council can reach out to President with any concerns.**
 - B. Athletic Proposal [Faculty Senate]
 1. The Faculty Senate has provided a series of recommendations for the College Council to consider, related to athletic oversight:
 - a) *With a vote of 13 yay- 0 nays – 1 abstain, the Faculty Senate brings to College Council the following recommendation: Require/encourage/bring through the proper channels a requirement that a non-coach meet with all athletes to explain the **10/20** time commitment rules. This should be done each semester (or built into a Canvas "course" students have to "take" each semester).*

- (1) The rule is about how much time athletic coaches can demand of the athlete in season and out of season. The rule is informed by NCCAA and is an institutional rule based on best practices. For more clarity, when a student athlete is out of season, they can have up to 10 hours a week of practice or scheduled "team time" while in season it is 20 hours a week. Games only count as 20 hours.
- (2) The concern is that when the Athletic Director shares this rule during the first athletic meeting of the year, that students are missing it. Due to that, student athletes rely on the coach to explain and clarify the rule.
- (3) The faculty are asking that the College Administration clearly communicates that students have rights. Concern came up with how the process would lay out. A suggestion to add to the CANVAS classes that athletes are already completing. The Athletic Director recommended an explanation of institutional "day off" policy needs to be addressed as well. Faculty Senate President is in support.
- (4) The College Council supported the recommendation and sent to the President's desk to work with Athletic Director to come up with a plan and present to College Council.**

b) *Recommend an anonymous reporting system so athletes can report when their coaches are abusing those time commitments. This would be no different than the fact that any student can report a faculty member for breaking codes of conduct in the classroom.*

(1) The Council supports the recommendation to the desk of the President.

C. Change of Existing Program: Elementary Education [Faculty Senate]

1. The Faculty Senate has approved a modification to the existing Elementary Education Program .
 - a) *The President shared his memo that was submitted to the CAO and Faculty Senate President in response to the proposal. Since these adjustments are not expanding the curriculum, nor significantly modifying the intent of the program, no further approval is needed.*
 - b) ***The College Council supported.***

D. Proposal for change of existing program: Physical Education [Faculty Senate]

1. The Faculty Senate approved a modification to the existing Physical Education Program .
 - a) *The President shared his memo that was submitted to the CAO and Faculty Senate President in response to the proposal and the specific reference to the Physical Education program.*

Action	Course Number	Course Name	Result
Move	NS-BI 101	General Biology	Moved from GE Core to PE Core due to absence of specialized degree
Move	NS-BI 204	Anatomy & Physiology I	Moved from GE Core to PE Core due to absence of specialized degree
Move	NS-BI 205	Anatomy & Physiology II	Moved from GE Core to PE Core due to absence of specialized degree
Move	SS-PY 110	General Psychology	Moved from GE Core to PE Core due to absence of specialized degree
Move	SP-SH 210	Personal & Community Health	Moved from GE Core to PE Core due to absence of specialized degree
Remove	ED-CC 151	Health and Movement in Grades K-12	Removed from PE Core
Remove	SP-AC 146	Folk, Social, & Square Dance	Removed from PE Core
Archive	SP-AC 146	Folk, Social, & Square Dance	Course no longer used, as material is now embedded in new course work.
Remove	NS-MA 209	Statistics	
Remove	SP-AC ???	Activity Courses	
Remove	SP-SH 415	Exercise Testing, Evaluation, & Prescription	
Remove	SP-AC 205	Recreational Activities	
Add	BS-SM 425	Administration of Sport & Fitness	Addition to PE Program
Add	SH-SH ???	Principles of Strength & Conditioning	New Course built for PE majors – Needs Course Code
Add	ED-PE 352	Health Education Methods	New Course built for PE majors
Add	SP-SH 204	Theory of Coaching	ALREADY INCLUDED
Add	SP-SH 208	Intro to Team Sports	Addition to PE Program
Add	SP-SH 426	Motor Learning	Addition to PE Program

b) *The College Council supported.*

VI. CFO Report

A. Budget Review (2024-25)

1. The CFO provided a review of the 24-25 budget based on submitted budgets by each department. The budget as is shows a deficit of \$750K on the low enrollment side of the budget. The budget showed a 10% cut for each department and it was a recommendation, as long as student facing experience isn't affected. Cuts should happen if departments are padding their budgets.
2. President requested the Executive Director of the Foundation to provide the CFO with Capital spending and projected cash for pledges to be added to FUND 5.
3. The CFO requested College Council members to take budget to their departments to look at and make any necessary cuts to current proposed budget by Friday, April 19. The CFO emphasized that this is not the budget that will be submitted to the Board due to having to submit a zero balance budget.

VII. President's Report

1. No Report

VIII. Integrated Planning Matrix [March]

A. Policy & Procedure Manual

1. No additional feedback has been given to the President's Office prior to the meeting, however, a few questions were addressed during the meeting.

a) *The College Council affirmed the Policy & Procedure Manual with updates.*

B. Institutional Calendar

1. Due to the considerable confusion surrounding the development of the Institutional Calendar, the President worked with known parameters to develop a working calendar for next year and provided an outline for the next five years.
2. There were several assumptions that were made in the creation of this Academic Calendar.
3. Over the last 5-6 years, there have been 70-73 days of instruction. The President used a minimum of 70 days of instruction as a model and listened to the need of the faculty to have 2 weeks following Thanksgiving and not the full Thanksgiving week off. There are two days of instruction that week. Labor Day was kept in place, the All School Picnic counted as day of instruction due to attendance taken, Fall Break (2 Day), Thanksgiving Break (Wed-Sun), and added back in a "reading day" that counted as a day of instruction. Faculty can decide if it's a course day or just a reading day. This assumes a 3 day or 4 day exam schedule depending on if Faculty want Friday free or faculty could decide to start exams a Monday evening.
4. This would end the spring semester the week before All Schools Day.
5. New students would arrive on a Saturday and settle in on Sunday, returners move in on Sunday, Monday non class day for freshmen orientation and returning student registration, Tuesday start date.
6. Everyone has had multiple weeks/months to bring up calendar and there hasn't been much movement. President prefers consensus and for the Academic Calendar to be taken back to Faculty, understanding what we have is fulfilling all the requirements. Faculty set the length of academic calendar and days off and then institutional calendar goes around that.
7. The Faculty Senate President emphasized that the Faculty want to be in alignment with Board of Regents.
8. President did bring one concern, which is online courses starting August 19th.

a) *The College Council felt comfortable to move forward based on these assumptions.*

IX. Assurance Argument - Oversight Responsibility

- A. While the College has received the preliminary results from the Review Team, those results will have to be reviewed by the Institutional Actions Committee. In the meantime we have the report and have begun to use the information to modify the Institutional Assessment Plan.

X. Announcements & Inquiries

- A. Matt Malone is moving to be Financial Analyst at a college in Colorado.

1. Departments will rely on President Favara on assessment days and date needs.

- B. Interview for Men's Volleyball

1. The committee has not made a recommendation yet, but will by the April 15 deadline.

- C. Intent to Return

1. 131 returners based on report; add 10 of the undecided. Possible budget # of 141 of returners. A request was made for Institutional Research to take every semester's first report and compare to the returner # was and project this year up to 3 years and get to Dr. Ferrell.

- D. Facebook post

1. First Lady response and COO responded to the post on Facebook about the outdoor volleyball court is being relocated. It's being relocated to behind Parsons so it's accessible to the church and public. President requested that the COO provide pictures of the progress to be posted to College social media.

XI. Adjournment